



KING JAMES I ACADEMY

Non-Smoking Policy

Date adopted by Governors: September 2015

Date of Next Review: September 2018

Non Smoking Policy

1. What is this Policy about?

- 1.1 In the interests of the Academy's employees, students, clients and the public, we have implemented a ban on tobacco smoking in all of its premises.

Employees and visitors will not be permitted to smoke **in any part** of the premises/site of King James I Academy.

2. Purpose

- All employees have the right to a smoke free environment whilst at work.
 - Smoking is the most important cause of preventable disease and early death in the United Kingdom.
 - Every employer has a duty to provide a working environment for employees that is safe, and without risk to health.
 - To eliminate the risks associated with passive smoking (breathing in other people's tobacco smoke) at work. Only 5% of the smoke from a cigarette is inhaled by the smoker - the rest goes into the environment and it can be breathed in by others.
 - To meet changing social attitudes.
 - To ensure that King James I Academy is seen as taking a lead in promoting the most obvious of good health practices.
- 2.1 The non-smoking policy is part of the overall Staff Code of Conduct at King James I Academy and staff found responsible for non compliance will be counselled by the Senior Management Team and the Headteacher. Further failure to comply may result in disciplinary procedures.
- 2.2 All staff, both teaching and non-teaching are expected to act as positive role models to the student body and to implement the non-smoking policy with respect to pupils. Non-teaching staff should report non-compliance to teaching staff immediately; they should not intervene themselves.
- 2.3 Teaching staff are expected to intervene and enforce the non-smoking policy amongst pupils and bring instances of smoking on school premises to the form teacher and Key Stage Coordinator, who will in turn inform parents and negotiate an appropriate course of action.
- 2.4 Senior Teaching staff are expected to politely intervene in cases of adult non-compliance with the no-smoking policy. Community Staff are expected to politely achieve conformity amongst all Community user groups with the non-smoking policy, on behalf of the Academy.

3. Help in stopping smoking

- 3.1 Specially trained staff are available, together with a package of assistance to support existing smokers either giving up smoking entirely or abstaining whilst at work.
- 3.2 If you are interested in receiving further information regarding the help available, please contact Dawn Hindmarch.